Chas M Watts

The Ontario Association of Architects

Since Incorporation of Architects in Ontario this Society consists of seven —

CONSTITUTION

— AND —

BY-LAWS

OF THE

— Ontario —

Association of Architects

As adopted at the Convention held at the Queen's Hotel, Toronto, on Thursday, March 21st, A. D., 1889.

1889

(3)

77133

List of Officers.

President:

W. G. STORM, Toronto.

Vice-Presidents:

K. ARNOLDI, Ottawa. G. F. DURAND, London.

JAS. BALFOUR, Hamilton.

Secretary:

S. H. TOWNSEND, Toronto.

Treasurer:

DAVID B. DICK, Toronto.

Directors:

S. G. CURRY, Toronto. E. BURKE, Toronto.

JOHN E. BELCHER, Peterboro'.

CHAS. W. MULLIGAN, Hamilton.

JOS. W. POWER, Kingston.

Constitution.

SECTION I.

NAME.—The name of this organization shall be "The Ontario Association of Architects."

SECTION II.

OBJECTS.—The objects of the Association are; to unite in fellowship the architects of the Province; to combine their efforts so as to promote the artistic, scientific and practical efficiency of the profession; to cultivate and encourage the study of kindred arts; and to endeavor to obtain legislation by which a standard of professional knowledge and experience will be hereafter required of all persons practising the profession.

SECTION III.

MEMBERSHIP.—The Association shall consist of Members and Honorary Members.

SECTION IV.

QUALIFICATIONS.—Any architect engaged in the honorable practice of the profession in the Province of Ontario may become a Member of this Association. All Members of the Association may become Honorary Members when, after three years honorable standing as Mem-

bers, they resign the practice of architecture. Honorary Members shall not be entitled to vote, nor be eligible to office, nor shall they be assessed for dues or initiation.

SECTION V.

OFFICERS.—The officers of this Association shall be a President, three Vice-Presidents, a Secretary, a Treasurer and five Directors. All the officers shall form a Board of Directors for the care of the property and the management of the general welfare of the Association, and shall report at each regular meeting.

SECTION VI.

PRESIDENT AND VICE-PRESIDENT.—It shall be the duty of the President to preside at all meetings of the Association. In his absence the chair shall be taken by the first Vice-President; and in the absence of the first Vice-President, by the second Vice-President; and, in the absence of the second Vice-President, by the third Vice-President.

SECTION VII.

SECRETARY.—It shall be the duty of the Secretary to take the minutes of the meetings and conduct the correspondence of the Association subject to the Board of Directors.

SECTION VIII.

TREASURER.—It shall be the duty of the Treasurer to collect all funds, and disburse the same on the order of the Secretary when coun-

tersigned by the chairman of the Board of Directors.

SECTION IX.

AUDITORS.—Two Auditors shall be appointed at each Annual Meeting to audit the books of the Association and report at the next Annual Meeting.

SECTION X.

AMENDMENTS.—The Constitution may be amended by a two thirds vote of the Members present at any annual meeting. Notice in writing of such proposed amendment must be given to the Secretary not less than one month before the meeting. The Secretary shall transmit a copy of such notice to each Member of the Association, at least fourteen days previous to the annual meeting.

2. Any Member who, from unavoidable circumstances, is unable to attend any meeting of the Association at which it is proposed to amend the constitution, may delegate any other Member to vote for him at that meeting on that question; but such authorization must be made in writing and within one month of the date of the meeting.

SECTION XI.

STATUS OF ARCHITECT.—The status of an architect is hereby defined as follows: An architect is a professional person whose occupation consists in supplying drawings, specifications and other data preliminary to the material con-

struction and completion of buildings; in exercising administrative control over the operations of contractors who supply material and labor incident to the construction and completion of buildings; in officiating as arbitrator of contracts and stipulating terms of obligations and fulfilment between proprietor and contractor.

SECTION XII.

COMPENSATIONS.—No Member shall accept direct or indirect compensation for services rendered in the practice of his profession other than the fees received from his clients.

SECTION XIII.

FAILURE TO PAY DUES.—Should any member fail for one year to pay his dues, the Board of Directors may at its discretion, drop his name from the roll.

SECTION XIV.

MISCONDUCT.—Should charges of misconduct be preferred against any member, they must be made in writing, and be signed by the person making such charges; whereupon the Board of Directors, at its next meeting, must take the matter up, and the said Board may, at its discretion, drop the name from the roll. The decision of the Board shall be final and absolute. The member against whom the charges are made shall, however, have the right to be heard in his own defence.

By-Laws.

ARTICLE I.

The annual meeting of this Association shall be held upon the third Wednesday in November or at such other time as the Board of Directors may fix, and at such a place as shall be designated by a majority vote of members at the previous annual meeting.

ARTICLE II.

The meetings of this Association shall be conducted in accordance with "Todd's Parliamentary Practice."

ARTICLE III.

All officers shall be elected annually by a majority ballot vote at an annual meeting of this Association.

ARTICLE IV.

All papers, books and other records shall at all times be open to the inspection of the Members of this Association.

ARTICLE V.

All Members of this Association shall pay an annual fee of five dollars, which must be paid not later than May 1st in each and every year or part thereof. Members in arrears shall not be entitled to vote at the annual meeting.

ARTICLE VI.

All applications for membership in this Association shall be referred to the Board of Directors, who shall investigate the standing of applicants, and recommend them for election if found qualified.

ARTICLE VII.

All applicants for membership recommended by the Board of Directors are to be voted upon by letters ballot, and thirty days are to be allowed members in which to return their ballots. On the return of the ballot papers, the Board of Directors shall appoint scrutineers for counting the ballots. An applicant shall be rejected if ten per cent. of the ballots are cast against him.

ARTICLE VIII.

Twenty Members shall form a quorum for the transaction of business at all meetings of the Association. Five officers shall form a quorum of the Board of Directors.

ARTICLE IX.

A special meeting may be called at any time that the Board of Directors consider it necessary for furthering the business of the Association. A general meeting of the Association shall be held at any time upon requisition to the Board of Directors, signed by twenty-five Members in good standing. Fifteen days' notice of such meeting shall be given to the Members and the business which is to be considered shall be stated on the notice.

ARTICLE X.

The fiscal year of the Association shall end in each year on the thirty-first day of October, to which date the books of the Association shall be made up and audited by the auditors appointed at the previous annual meeting.

ARTICLE XI.

The By-Laws of this Association can be amended at any meeting by a vote of two-thirds of the Members present.

ARTICLE XII.

The ordinary travelling and hotel expenses of officers and committees attending business meetings shall be defrayed out of funds in the treasury of the Association subject to the approval of the Board of Directors.

ARTICLE XIII.

A Member shall pay his fees within two weeks after his election.

ARTICLE XIV.

The Board of Directors shall meet at the call of any three Members of the Board.